

MINUTES  
OF THE 8 NOVEMBER 1982  
MEETING OF THE FINE ARTS COMMISSION

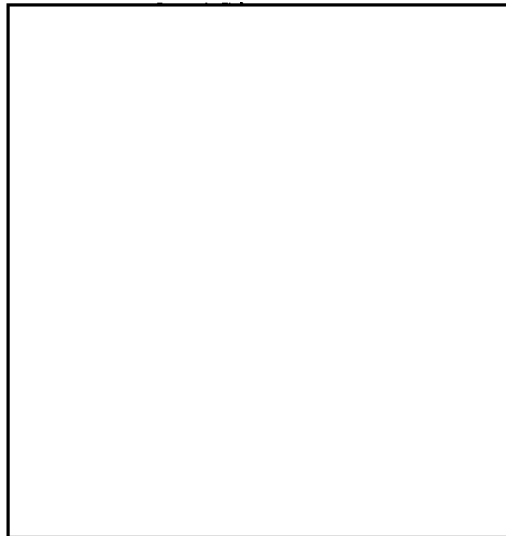
1. The meeting was called to order at 1104 hours in room 7D32, Headquarters. Present were:

Members: Bruce T. Johnson, Chairman

Consultant:

Representatives:

Visitors:



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2. The minutes of the 18 October meeting were approved as submitted. (U)

3. Committee Reports

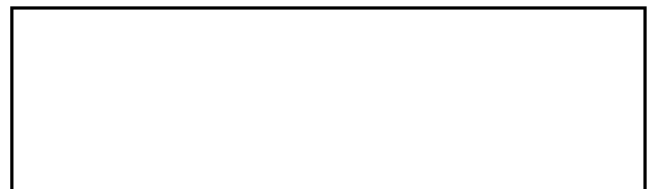
a. Exhibits

(1) The Chairman expressed appreciation to [redacted] for displaying his collection of brass and weavings during October. [redacted] added to the identifications of the items so they were more complete for Family Day, 30 October. His efforts were much appreciated. [redacted]

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25X1 (2) The Agency Employee Art Exhibit is presently on display until 11 December. Mr. Johnson mentioned that the Office of Security contacted him for the removal [redacted] that was listed with an exhibitor's painting. [redacted] 25X1

(3) The Exhibit Hall calendar for the next six months was reported on by [redacted] This included an African Photo Exhibit from 5 to 31 January and the EAA-sponsored Agency Photo Exhibit in March. (U) 25X1

25X1 (4) February - Black History Month. [redacted] [redacted] OEEEO, presented the proposed plans for the February exhibit on National Black History Month entitled: The Constitution and the Black American - A Tour Through Black America. The theme of the exhibit would emphasize the constitutional amendments that deal with Blacks. Space requirements would be approximately three-fourth of the Exhibits Hall. [redacted] will be dealing with the NAACP Legal Defense Office for graphics material. For additional sources of material, the FAC suggested the Library of Congress, National Archives, and NPIC. (U) 25X1

(5) April - Marc Mellon Bronzes. Mr. Johnson met with Mr. Melzac and confirmed the April date for this exhibit. Also, Mr. Johnson received the address of Marc Mellon in New York and will write to him asking for his assistance. Mr. Melzac said he thought it would be possible to make the portrait bust of George Bush available for inclusion in the April exhibit. Mr. Johnson will be asking Mr. Mellon for some personal background material for an Employee Bulletin and some form of handout to be available at the Exhibit. (U)

25X1 (6) [redacted] reported receiving a request from [redacted] for a "Heritage of Asian Pacific American Program" during the month of May. He will be invited to a FAC meeting to present his exhibit plans. (U) 25X1

(7) EEO is contemplating deferring the Alcohol Abuse Exhibit to June and may abandon it altogether. (U)

25X1 (8) [redacted] mentioned that some of the Plexiglas covers for the display cases still need to be replaced. Three display cases will have to be repaired. (U)

## b. Headquarters Annexes Committee

25X1 [ ] gave a summary of the work being done on some of the maintenance questions raised in the Annexes Committee report that was submitted at the last FAC meeting.

25X1 [ ] expressed his appreciation to [ ] for following up on the recommendations presented in their report. 25X1 [ ] has checked into the maintenance of the outer building bulletin boards and has made arrangements through [ ] of the Public Affairs Division for them to be taken care of. 25X1 The Chairman of the FAC requested that the efforts of the rejuvenated Headquarters Annexes Committee under the chairmanship of [ ] be noted for the record. (U) 25X1

4. Old Business

a. Stamp Vending Machines. [ ] surveyed the area at the North Cafeteria entrance and found it too congested to permit the addition of a stamp machine. At the Southwest entrance there is space on the east side that is presently blocked by a desk. It was agreed to try out one black unit in this location. (U) 25X1

b. Exterior Signs and Road Signs. [ ] reported on her contact with the traffic-flow consultant firm. Mr. John Mayer, President of Creative Signage Systems, was initially negative about a color-coding system but said he would think about it. He did not do the present traffic sign design and the staff member who designed it has since left the company. A copy of the Office of Security proposed plan has been mailed to him for review. [ ] would like to sit in on any meetings. (U) 25X1

5. New Business

25X1 a. Portrait Painters. The Chairman reported that [ ] has requested that the FAC renew its efforts to identify several qualified portrait painters to do a DCI portrait. FAC presently has on file the name of Robert Prouty. The Chairman has also talked to Greg Stapko who has done General Donavon and a number of other portraits, especially of judges, including Supreme Court Justices. He has no photographs of his paintings but will provide a list of where his paintings are hung. Reference was made to a Ms. Hiro who has done a portrait of Ronald Reagan for the Republican National Committee. [ ] is going to pursue this lead. (U) 25X1

b. Cafeteria Committee. [ ] Chairman, Cafeteria Committee, briefed the FAC on the latest activities of his Committee. The cafeteria is under a 10-year contract between General Services Administration (GSA) and Guest Services Incorporated (GSI). Currently CIA is not a part of 25X1

the contract between GSA and GSI nor was it consulted during selection of the food service company. The Cafeteria Committee hopes to have this changed for the next RFP. Recently, GSI has become more responsive to the Cafeteria Committee. One of the major problems with the cafeterias was lack of supervision. There is now a resident Cafeteria Manager, Len Thompson, on [redacted] He is available to take any complaints, and would like complaints telephoned immediately so they can be corrected on the spot. Many considerations other than the food are the concern of GSI, such as prices, ambiance, service, placement of tables, etc., and Mr. Thompson welcomes calls which will assist his efforts to improve services.

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In the North Cafeteria, equipment will be installed for a third check-out line.

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[redacted] passed around blueprints and drawings of a consultant's proposed changes to the cafeterias. Most of the changes would be cosmetic. The consensus of the Cafeteria Committee was that they are not all that concerned about the cosmetics. Their concerns are that people get hot food, that they are served quickly, and that there is enough food for the late diners.

The Cafeteria Committee recommended a visit by the health inspector and invited a representative from Office of Medical Services to be present. There were no food problems, no cleanliness problems, and no problems with the food handlers. The vending machines were also inspected and found to be cold enough to prevent growth of bacteria. The coffee machines and Coke machines were well maintained.

The Cafeteria Committee would like GSI to start dealing with conversion of the serving area which is now out of date. A layout which was the state-of-the-art in 1958, when people wanted a big mid-day meal, does not suit today's requirements. Fast foods are in style and the present cafeteria is not properly equipped.

The Cafeteria Committee has suggested putting indoor-outdoor rugs in eating areas to minimize noise.

In regard to the plans for the new building, the Cafeteria Committee and the Fine Arts Commission can count on being consulted. (U)

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c. Revision of Information Plaque for the Melzac Collection. [redacted] suggested that, with the changes in the Melzac hangings and the addition of the Louis paintings, the descriptive plaque should be updated. A volunteer is needed to prepare a new version. (U)

d. Replacement of Parking Lot Lights. [ ]  
passed around a picture of the lights and hoods planned for  
use in the parking lots. They are not unlike existing  
lights. This information also has been presented to the NCPC  
(National Capital Planning Commission). [ ] mentioned  
her impression that the change would be an economy measure  
and will provide better lighting. (U)

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e. Trench from Route 123 to the South Gate.  
Mr. Johnson reported that [ ] had been notified by the  
Telephone Branch, DND/OC, regarding plans to dig a trench  
from Route 123 to the south gate. As long as they return the  
area to its original condition and do not destroy any trees  
or plants, the FAC has no objection. (U)

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f. Employee Bulletin on the Fine Arts Commission. It  
has been two years since the last bulletin was issued  
requesting volunteers interested in the Commission. Retirement  
has left several vacancies in the FAC membership,  
therefore, the Chairman would like to reissue the bulletin.  
There were no objections and a rewrite on the bulletin will  
be initiated. (U)

6. The next meeting of the FAC will be held on Monday,  
13 December at 1100 hours in room 7D32. (U)

7. The meeting was adjourned at 1218 hours. (U)

[ ]

Bruce T. Johnson

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